

**Saskatchewan Association of Naturopathic Practitioners**

Office of the Registrar

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**SELF-AUDIT CHECKLIST:**

to accompany registration/ renewal form for Intravenous Therapy

*Please initial items to indicate your compliance with each requirement.*

**REQUIRED ON-HAND EQUIPMENT AND SUPPLIES:**

- \_\_\_ Oxygen tank with regulator and nasal cannula or mask
- \_\_\_ AED
- \_\_\_ Epinephrine ampoules and needles or an epi-pen
- \_\_\_ Magnesium chloride and/or magnesium sulphate - 50ml vial
- \_\_\_ Calcium gluconate or calcium chloride - 50ml vial;./
- \_\_\_ Dextrose 50% - 50 ml vial and/or D5W 500ml bag
- \_\_\_ Benadryl oral liquid or tablets
- \_\_\_ Aspirin tablets (chewable)
- \_\_\_ Surgical gloves (non latex)
- \_\_\_ Micropore tape
- \_\_\_ Alcohol swabs
- \_\_\_ Band-aids
- \_\_\_ Scissors
- \_\_\_ Gauze and cotton swabs
- \_\_\_ Surgical steel clamping forceps
- \_\_\_ Tourniquet
- \_\_\_ Angiocath
- \_\_\_ Infusion set winged
- \_\_\_ Y port infusion set
- \_\_\_ Assorted needles and syringes, ie. 1,3,30,60 ml and 18,20,22,25g
- \_\_\_ Juice and snack and/or dextrose tablets
- \_\_\_ Notebook – for vitals, meds given, etc – transfer of care
- \_\_\_ Pen
- \_\_\_ Emergency supplies checklist signed that dates are good and products in working order
- \_\_\_ Biohazard/Sharps disposal containers
- \_\_\_ IV bags - sterile carrier solutions
- \_\_\_ Sterile solutions for injection
- \_\_\_ Hot and cold compresses
- \_\_\_ Stethoscope
- \_\_\_ Sphygmomanometer

Additional recommended supplies:

- Ammonia inhalants/smelling salts
- Heparin
- Nitrospray and/or nitro pills
- Lasix
- Bag valve mask and assorted size airways
- Water-soluble gel (xylocaine gel)
- Rescue remedy
- Pulse oximeter/heart rate monitor

IV FACILITY REQUIREMENTS:

- Separate refrigerator for injectables
- Lockable storage for all IV supplies
- IV supplies stored at required temperature and away from light
- All supplies readily accessible in the IV procedure room
- Procedure room with appropriate lighting, temperature control and ventilation
- Procedure room easily accessible to emergency personnel
- Appropriate chairs or tables for performing IV therapy
- Clean work surface for preparing IV solutions
- Biohazard containers secured when not in use
- Emergency supplies located in the procedure room
- Telephone to activate emergency services if needed
- '911' and other local emergency numbers posted next to the telephone
- Emergency plan posted in the procedure room

EMERGENCY PREPAREDNESS AND QUALITY ASSURANCE:

- Emergency plan indicating task to be performed and by whom
- Emergency plan indicates best way to exit the building
- Emergency plan includes directions for what to tell emergency personnel so they can find the street, building, and procedure room
- Monthly review of emergency plan with staff and appropriately modified as needed
- Monthly review of emergency kit supplies
- Monthly review of IV supply inventory for expiry dates