

**Saskatchewan Association of Naturopathic Practitioners
Policies and Procedures**

Continuing Education

Adopted April 26, 2009

Purpose: The Saskatchewan Association of Naturopathic Practitioners provides the The Saskatchewan Association of Naturopathic Practitioners has established the following criteria for the Continuing Education (CE) of Naturopathic Doctors in Saskatchewan.

CE is viewed as one of the important criteria for maintaining high professional standards in naturopathic practice and for assuring the public of the continuing professional competency of Naturopathic Doctors.

This policy will come into effect in the year 2009. As a condition for Registration Renewal beginning with the 2011 registration year, all Naturopathic Doctors will be required to demonstrate that they have met these CE requirements.

The Board may pre-approve CE programs or sponsors. Qualifying criteria for CE are specified in the following rules. It is the responsibility of the Member to select quality programs that contribute to their knowledge and competence, that also meet these criteria if they have not been pre-approved by the Board.

1. A Registered Naturopathic Doctor must earn at least 40 CE credits within the 24 months prior to renewal on Dec 31, every two years.
2. One CE credit shall be granted for each hour of participation in the CE activity, excluding breaks and meals.
3. No CE is required for Naturopathic Doctors renewing their Registration for the first time. For example, if a recent graduate registered in 2009, their first registration renewal would be for January, 2010. Their first period of reporting for CE would be for January 2012.
4. All Registered Naturopathic Doctors must submit to the Association, on the appropriate year's registration renewal, a report summarizing their obtained CE credits along with copies of certificates of completion. CE reporting forms will be included with the registration renewal package.
5. For those Members who have failed to fulfill their CE requirements, the outstanding credit hours must be completed within the first four (4) months of the subsequent CE period, and the Member must pay a \$100 administration fee.
6. No credits used to complete delinquent CE requirements for registration may be used to meet the requirements for the next reporting period.
7. CE hours in excess of the required hours earned in a reporting period cannot be carried forward to the next reporting cycle.

8. Taking the same course more than once during a reporting cycle will only be counted once.
9. A maximum of ten (10) hours will be allowed for video and audio tapes of principal (i.e. core) naturopathic modalities. Please provide the Association with information related to the video or audio tape you have studied (i.e. name of speaker, subject matter etc.).
10. A maximum of fifteen (15) hours will be allowed for webinar and teleconferences of principal (i.e. core) naturopathic modalities. Please provide the Association with a certificate or letter of participation in the webinar and/ or teleconference from the webinar and/ or teleconference host.
11. A maximum of five (5) hours of CE will be given to Board members (SANP, CAND).
 - Five (5) hours will be given to Heads of Working Groups of the Council,
 - Three (3) hours given to people in Working Groups (per Working Group), to a maximum of ten (10) hours per each two (2) year period.
12. A maximum of ten (10) credit hours will be given to Members teaching or giving seminars related to naturopathic medicine. This applies only to teaching or seminars given to other Naturopathic Doctors, other Health Care Professionals or students of Naturopathic Medicine. Please provide the Board with proof of the above.
13. The Board does not have specific requirements for the number of hours required for each naturopathic modality however it is strongly recommended that the 40 credits be obtained from a variety of naturopathic modalities.

Summary of Basic Minimum Requirements

Total Continuing Education Credits required per 2-year period: 40 credits

The programs taken to meet the CE requirements must have significant intellectual or practical content. They must deal primarily with naturopathic issues as contained in the Scope of Practice for Naturopathic Doctors in Saskatchewan. The Association may accept CE activities from other professional groups or academic disciplines if the Member demonstrates that the activity is substantially related to their role as a Naturopathic Doctor.

A CE program is defined as a class, institute, lecture, conference, workshop or seminar. The activity itself must be conducted by an individual or group qualified by practical or academic experience.

All acceptable CE courses must issue a statement or certificate of completion containing the following information:

- Full name and qualifications of the presenter
- Title of the presentation attended
- Number of hours and date of each presentation attended
- Name of sponsor

Description of the presentation format

The above requirements may be met through attendance at any of the following:

- a. Ontario Association of Naturopathic Doctors (OAND) conference, continuing education courses, or meetings
- b. Canadian Association of Naturopathic Doctors (CAND) annual general meeting and conference
- c. College of Naturopathic Physicians of British Columbia (CNPBC) general meeting
- d. British Columbia Naturopathic Association (BCNA) annual general meeting and conference
- e. American Association of Naturopathic Physicians (AANP) annual general meeting and conference
- f. North-West Conference of Naturopathic Medicine (NWCNM)
- g. Professional health association meetings
- h. Participation on a health profession committee
- i. Courses within the core curriculum of accredited naturopathic colleges
- j. Other CE activities approved by the Association